Human Resource Associate
Civil Service Professional Career Path

Function: This is the primary, generalized structure of positions within the Human Resource (HR) Associate custom classification.

HR Associate (Salary Range $39,897 (grade min.) - $55,000)
- Entry-level professional positions focused on HR
- Comparable to Admin. Aide level, but all primary duties in HR
- Generally no specialty factor

HR Specialist or Generalist (Salary Range $45,000 - $65,000)
- Primary HR professional for a unit, program, or division of a large unit
- Serve as an authority; provide expertise and consultation; plan and execute complex projects; investigate and troubleshoot problems
- May specialize in a focus area such as recruiting, training, or HR systems

Senior HR Specialist or Generalist (Salary Range $50,000 - $75,000)
- Advanced HR Specialist: Minimum qualifications require internal university HR experience and/or specialized field of HR practice

HR Coordinator (Salary Range $55,000 - $80,000)
- Primary HR professional coordinating among multiple units or programs; creates links and acts as a liaison
- Administratively responsible for implementing program priorities, setting goals/objectives for subordinates in the ongoing process of a program
- May supervise other HR staff

Senior HR Coordinator (Salary Range $60,000 - $120,978 (grade max.))
- Advanced HR Coordinator: Minimum qualifications require internal university HR experience and/or specialized field of HR practice