



THINKING ABOUT APPLYING FOR SURS DISABILITY?

The following is a list of items you will need **BEFORE** applying:

1. Two (2) years of service credit with SURS.
2. A physician statement on letterhead or prescription pad with the following information:
 - Diagnosis**
 - Prognosis**
 - Estimated duration of the leave. This must be a block of time that will exceed 61 days.**

Please submit your physician statement to the IHR Service Center at IHR-Disability@mx.uillinois.edu to initiate the disability application process. Application paperwork will be emailed unless otherwise requested. **Walk-ins cannot be accommodated.**

HAVE YOU DONATED TO SHARED BENEFITS?

A sick leave pool has been established to provide eligible employees who have exhausted all accumulated sick leave and, if applicable, vacation leave, with the opportunity to receive additional leave days while a disability claim is pending with the State Universities Retirement System (SURS). Employees who are approved can be granted UP TO an additional 45 workdays of paid leave once all required benefit time has been exhausted. **Shared benefits can only be used in full day increments and may only be granted during the first 60 calendar days of the absence.** Please visit our Shared Benefits website, [Shared Benefits - System Human Resource Services](#), for more information on withdrawal requirements and how to donate. Any questions regarding Shared Benefits and your eligibility, please contact the IHR Service Center at ihr-sharedbenefits@illinois.edu or by phone at 217-333-2137, option 1.